



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Tuesday, September 22, 2015 – 11:30 a.m.
Boardroom, Administration Office

Present: G. Buri (Chair), J. Murray, M. Sefton, G. Malazdrewicz, M. Clark, R. Harkness.

Regrets: G. Kruck, P. Bartlette (Alternate), D. Labossiere.

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 11:35 a.m.

2. ELECTION OF CHAIR/CONFIRM REGULAR MEETING DATES/REVIEW COMMITTEE RESPONSIBILITIES.

It was agreed that Trustee George Buri would serve as Committee Chairperson for 2015-2016. It was further agreed that the Facilities & Transportation Committee meetings would be held on the third Tuesday of each month from 11:30 a.m. to 1:00 p.m. as follows:

Tuesday, October 20, 2015	11:30 a.m.
Tuesday, November 17, 2015	11:30 a.m.
Tuesday, December 15, 2015	11:30 a.m.
Tuesday, January 19, 2016	11:30 a.m.
Tuesday, February 23, 2016	11:30 a.m.
Tuesday, March 22, 2016	11:30 a.m.
Tuesday, April 19, 2016	11:30 a.m.
Tuesday, May 17, 2016	11:30 a.m.
Tuesday, June 21, 2016	11:30 a.m.

The Committee reviewed their responsibilities as noted on the agenda.

3. APPROVAL OF AGENDA

The agenda was approved as circulated.

4. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of June 22, 2015 were received as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

The Committee Governance Goals were reviewed and discussion took place regarding opening school buildings to community use and after hours usage of our schools.

6. OTHER COMMITTEE GOVERNANCE MATTERS

A) Sub-Committee Reports

- Workplace Safety & Health Committee
Mr. Greg Malazdrewicz, Assistant Superintendent, reviewed the Committee Minutes and provided a verbal update. He noted that Manitoba Workplace Safety and Health was questioning the 1 year variance request from Brandon Teachers' Association (BTA) & Canadian Union of Public Employees (CUPE), as variances for 3 years are routinely

approved. There was no conflict between the groups but they were asked to speak with Barry Cowan from Manitoba Workplace Safety and Health. Mr. Cowan identified concerns with paperwork and follow-through and these items will be incorporated into conversation moving forward. A variance for 3 months was approved, and the group has until the meeting on October 15 to gather information for a draft to be provided at the November meeting.

The WPS&H Committee will look at implementing the review 4 or 5 schools in a block and will move the reviews from year to year to get seasonal variations.

7. OPERATIONS INFORMATION

- The Director of Facilities provided updates on the following projects:
 - Vincent Massey science labs – were delayed but set to take possession of the Physics Lab on September 25, and take possession of the Biology Lab on October 2.
 - Meadows School – 3 classroom addition, elevator and elevator access – slated to be completed in 6 weeks.
 - Betty Gibson – Portable – will be on site Friday, September 25.
 - Waverly Park School – 2 classroom addition – completed.
 - ACC Facility Condition Assessment and Space Inventory: Stantec awarded tender, meeting to take place in early October to review information.

- Ameresco Report – Review and Update

Mr. Greg Malazdrewicz, Assistant Superintendent, spoke to this item. The Age Profile and Facility Condition Index were reviewed. Mr. Malazdrewicz stated that review of Contributions to Capital Maintenance in budget process need to be reviewed. He noted that the sustainability target is \$2M for support from the government and we are \$500,000 short as the total set aside in the last budget was \$560,000. The amount is based on the facilities the Division has now, and does not include a new school or ACC. Mr. Malazdrewicz recommends the capital maintenance contributions increase to make progress on current facilities and for facilities 5-10 years out.

Trustees asked questions for clarification.

- Enrolment Studies

Mr. Malazdrewicz spoke to school catchment areas primarily associated with the Brookwood/Bellafields area. He noted that Riverheights School has 520 students and is overcapacity. Waverly Park School will have room with the two newly built classrooms. Mr. Malazdrewicz stated that recommendations will come to the Facilities/Transportation Committee in late October and a Public Consultation will be held in November, with recommendations going to the Board Meeting in December.

The Committee discussed a date for a Public Consultation regarding School Catchment Areas and decided it will be held on Tuesday, November 10, 2015, Waverly Park School gymnasium, 7:00 p.m.

8. NEXT REGULAR MEETING: Tuesday, October 20, 2015, 11:30 a.m., Boardroom

The meeting adjourned at 12:40 p.m.

Respectfully submitted,

G. Buri, Chair

G. Kruck

J. Murray

P. Bartlette (Alternate)